

N. B.— Part IV(A) of the *Gazette* No. 2465 of 28.11.2025 was not published.



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The Gazette of the Democratic Socialist Republic of Sri Lanka

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No. 2,466 – FRIDAY, DECEMBER, 05, 2025

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PART I : SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 26th December 2025, should reach Government Press on or before 12.00 noon on 12th December, 2025.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

S. D. PANDIKORALA (Acting),
Government Printer.

Department of Govt. Printing,
Colombo 08,
09th June, 2025.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the ,New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommended a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968..

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof;
- (ii) Disqualification from one subject or from the whole examination;
- (iii) Debarment from appearing for an examination for a period of one year or two years;
- (iv) Debarment for life;
- (v) Suspension of the certificate for a specified period;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations.

Department of Examinations,
Pelawatta, Battaramulla.

Posts - Vacant

MINISTRY OF BUDDHASASANA, RELIGIOUS AND CULTURAL AFFAIRS

Recruitment for the Posts in the categories of Supervisory Management Assistant (Departmental) of the Department of National Museums – 2025

RECRUITMENT is being conducted on an open basis, in accordance with the provisions of the recruitment procedure approved by the Public Service Commission, for the following posts in the service category of Supervisory Management Assistant (Departmental) (MN - 3 - 2025) of the Department of National Museums.

Applications are invited from Sri Lankan citizens who have completed the qualifications specified in section 3.0 below, by the closing date for applications as at **19.12.2025**.

1.1 Posts open for recruitment and number of vacancies:

Index number	Designations	Number of vacancies
01.	Entomology Assistant	01
02.	Zoology Assistant	01
03.	Botanical Science Assistant	01
04.	Geology Assistant	01
05.	Museum Security (curator)	06
06.	Technical Officer (Planning)	02
07.	Technical Officer (Electrical)	01
08.	Audio Visual Unit Officer	01

1.2 Nature of duties of posts :

Approved Designations	Duties
Entomology Assistant	Documentation and maintenance of the goods and specimens belonging to the Entomology Division, and to be responsible regarding their security to Assistant Director of Entomology.

Approved Designations	Duties
Zoology Assistant	Documentation, maintenance of the goods and specimens belonging to the Zoology Division, and to be responsible regarding their security to Deputy Director of Zoology.
Botanical Science Assistant	Documentation, maintenance of the goods and specimens belonging to the Botany Division, and to be responsible regarding their security to Assistant Director of Botany.
Geology Assistant	Documentation, maintenance of the goods and specimens belonging to the Geology Division, and to be responsible regarding their security to Assistant Director of Ethnology.
Museum Security (curator)	Assisting the museum heads in ensuring the security of the immovable and movable properties within the respective museum and the land belonging to it.
Technical Officer (Planning)	Assisting the museum heads in preparing estimates, specifications, and quantity surveys for the construction and repair of buildings in the Museum Department and museums, as well as for the construction of exhibits. Inspecting and supervising work, managing worksites, and maintaining services.
Technical Officer (Electrical)	Assisting the heads of museum with electrical maintenance for the Museum Department and museums, and supervising electrical mechanical work. Repairing and maintaining the Microfilm in audio hall and CCTV system when a fault occurs and other duties assigned by the head of the Department.

Approved Designations	Duties
Audio visual unit Officer	<p>To undertake the custodianship of museum's conference hall and the audio hall as well as its all instruments belonging to them and maintaining them.</p> <p>To implement the Audio visual instruments in the conference hall and the audio hall. Recording in the audio hall and, to process audio using computer assistance for field recordings.</p>

2.0 Recruitment Method for the Service:

Recruitment will be made based on the results of a written test and a general interview.

- 2.1 Only candidates who have completed the qualifications specified in Section 3.0 will be called for the written test.
- 2.2 A number of candidates equal to the desired number of recruits, based on the order of merit of the total marks of the applicants who have passed the written examination, will be subjected to a general interview by an interview panel approved by the Director General of National Museums and suitable candidates will be selected.

3.0 Qualifications:

3.1 Educational qualifications:

Designations	Educational Qualifications
Entomology Assistant	<p>Having passed the G.C.E. Ordinary Level examination in one sitting, with six subjects, including credit passes in Sinhala/Tamil/English, Mathematics, and two other subjects.</p> <p>Having passed the G.C.E. Advanced Level examination in one sitting, with two subjects from the Biological Science stream, including Biology (excluding the General Common Test). (Or, under the old syllabus, having passed with three subjects, including Zoology).</p>

Designations	Educational Qualifications
Zoology Assistant	<p>Having passed the G.C.E. Ordinary Level examination in one sitting, with six subjects, including credit passes in Sinhala/Tamil/English, Mathematics, and two other subjects.</p> <p>Having passed the G.C.E. Advanced Level examination in one sitting, with two subjects from the Biological Science stream, including Biology (excluding the General Common Test). (Or, under the old syllabus, having passed with three subjects, including Zoology).</p>
Botanical Science Assistant	<p>Having passed the G.C.E. Ordinary Level examination in one sitting, with six subjects, including credit passes in Sinhala/Tamil/English, Mathematics and two other subjects.</p> <p>Having passed the G.C.E. Advanced Level examination in one sitting, with two subjects from the Biological Science stream, including Biology (excluding the General Common Test). (Or, under the old syllabus, having passed with three subjects, including Botany).</p>
Geology Assistant	<p>Having passed the G.C.E. Ordinary Level examination in one sitting, with six subjects, including credit passes in Sinhala/Tamil/English, Mathematics, and two other subjects.</p> <p>Having passed the G.C.E. Advanced Level examination in one sitting, with two subjects from the Biological Science stream, including Biology (excluding the General Common Test). (Or, under the old syllabus, having passed with three subjects).</p>

Designations	<i>Educational Qualifications</i>
Museum Curator	<p>Having passed the G.C.E. Ordinary Level examination in one sitting, with six subjects, including credit passes in Sinhala/Tamil/English, Mathematics, and two other subjects.</p> <p>Having passed the G.C.E. Advanced Level examination in one sitting, with two subjects from the Biological Science stream, including Biology (excluding the General Common Test). Or having passed the G.C.E. Advanced Level examination in one sitting with two subjects including history from the art stream (under the old syllabus having passed three subjects with above subjects)</p>
Technical Officer (Planning)	<p>Having passed the G.C.E. Ordinary Level examination in one sitting, with six subjects, including credit passes in Sinhala/Tamil/English, Mathematics, and two other subjects.</p> <p>having passed the general certificate of education Advanced level examination in one sitting with two subjects from the science/mathematics stream ,including two subjects among the subjects of applied mathematics ,pure mathematics, combined mathematics ,chemistry, and physics(under the old syllabus having passed three subjects with above subjects)</p>
Technical Officer (Electrical)	Having passed the G.C.E. Ordinary Level examination in one sitting, with six subjects, including credit passes in Sinhala/Tamil/English, Mathematics, and two other subjects.

Designations	<i>Educational Qualifications</i>
	<p>Having passed the general certificate of education Advanced level examination in one sitting with two subjects from the science/mathematics stream, including two subjects among the subjects of applied mathematics, pure mathematics, combined mathematics, chemistry, and physics. (under the old syllabus having passed three subjects with above subjects)</p>
Audio visual unit Officer	<p>Having passed the G.C.E. Ordinary Level examination in one sitting, with six subjects, including credit passes in Sinhala/Tamil/English, Mathematics, and two other subjects.</p> <p>Having passed the general certificate of education Advanced level examination in one sitting with two subjects from the science/mathematics stream, including two subjects among the subjects of applied mathematics, pure mathematics, combined mathematics, chemistry, and physics. (under the old syllabus having passed three subjects with above subjects)</p>

3.2 Professional qualifications:

Designations	<i>Qualifications</i>
Entomology Assistant	Having studied the National Technological Diploma (Agriculture) course offered by the Hardy Institute - Ampara.
Zoology Assistant	Having studied the National Technological Diploma (Agriculture) course offered by the Hardy Institute - Ampara.
Botanical Science Assistant	Having studied the National Technological Diploma (Agriculture) course offered by the Hardy Institute - Ampara.
Geology Assistant	A Diploma in Geology or Gemology offered by the University of Moratuwa.

Designations	Qualifications	Designations	Qualifications
Technical Officer (Planning)	<p>Having achieved a competency in Civil Engineering / Building Construction Technology not below the National Vocational Qualification (NVQ) Level 5, as determined by the Tertiary and Vocational Education Commission (TVEC).</p> <p>Or, having studied the National Higher Diploma in Engineering (Civil Engineering) offered by the University of Moratuwa or the Hardy Institute - Ampara.</p> <p>Or, having successfully completed the Part 1 of the Engineering Examination (Civil Engineering) conducted by the Institution of Engineers Sri Lanka (IESL).</p> <p>Or, a National Higher Diploma in Engineering (Civil Engineering) offered by an institution approved by the Ministry of Education and Higher Education, or a Technical Diploma offered by the Open University of Sri Lanka.</p> <p>Or, possessing any other technical qualification deemed by the Tertiary and Vocational Education Commission (TVEC) as fully equivalent to the above-mentioned technical qualifications, after consulting with the Ministry of Higher Education and the aforementioned technical certificate-issuing institutions.</p>	Audio visual unit Officer	Having studied a Diploma in the relevant field from an institution recognized by the Tertiary and Vocational Education Commission (TVEC).
Technical Officer (electrical)	Having achieved a competency in Electrical Engineering not below the minimum of the National Vocational Qualification (NVQ) Level 5, as determined by the Tertiary and Vocational Education Commission (TVEC).		

3.3 Physical Qualifications:

Every candidate must possess adequate physical and mental fitness to serve in any area of Sri Lanka and to perform the duties of the position.

3.4 Other Qualifications:

- I. The candidate must be a citizen of Sri Lanka.
- II. The candidate must be of excellent character.
- III. An candidate will be considered to have met the required qualifications to appear for the written examination and general interview for the recruitment only if, by the date stated in the advertisement calling for applications, they have fulfilled all relevant qualifications and the prescribed age limit in every respect.

4.0 Age:

As of the final date of accepting applications, the minimum age must be not less than 18 years, and the maximum age must be not more than 30 years.

5.0 Terms of Appointment and Conditions of Service:

- 5.1 This post is permanent and pensionable. It is subject to contributions being made to the widows' and orphans' pension scheme / widowers' and orphans' pension scheme. Likewise, officers shall be subject to future policy decisions taken by the Government.
- 5.2 The appointment is subject to a probationary period of three years.
- 5.3 The first Efficiency Bar must be passed before completing 03 years of service after recruitment to Class III.
- 5.4 In accordance with the Official Languages Policy and the Public administration circular No. 18/2020 dated 16.10.2020; proficiency in the Official Languages must be achieved within the stipulated period.

5.5 This appointment is subject to the Procedural Rules of the Public Services Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka and the Government Financial Regulations, and other Departmental Orders.

6.0 Salary Scale:

This post carries a monthly salary scale of Rs. 52,250 – 10 x 800 - 11 x 1,190 – 10 x 1320 – 10 x 1350 – 100,040 according to MN-3-2025 in the Salary circular of public Administration Circular No. 10/2025. Salary will be paid from the date of assumption of duties, as per the provisions in schedule II of the said circular.

7.0 Method of Recruitment:

By a written examination and a general interview.

Examination Procedure: The examination is a written test consisting of two subjects. This examination will be conducted in Sinhala, Tamil, and English medium, and the requested medium cannot be changed later.

		Total Marks Available	Minimum Marks Required to Pass	Time
I.	Aptitude Test	100	40%	01hour
II.	Subject-Based Technical Test	100	40%	01hour

7.1

- I. Aptitude Test Consists of 40 questions designed to test the candidate's logical reasoning, analytical ability, and decision-making skills.
- II. *Subject-Based Technical Test:* A multiple-choice question paper with 15 questions on General Knowledge and 25 questions relevant to the respective field of the post. The relevant subject areas are as follows:-
 1. *Entomology Assistant:* Testing the understanding of the Class-Insecta within the Phylum-Arthropoda of the animal kingdom, understanding of the use of laboratory equipment, and testing the basic knowledge of ecology.

2. *Zoology Assistant:* Testing the understanding of the animal kingdom, understanding of the use of laboratory instrument, and basic knowledge of ecology.

3. *Botany Assistant:* Testing the understanding of the plant kingdom, understanding of the use of laboratory instrument, and basic knowledge of ecology.

4. *Geology Assistant:* Testing knowledge of geography and geology.

5. Museum security (curator) :

Science Section: Basic knowledge of zoology and botany.

Cultural Section: Basic knowledge of Sri Lanka's cultural aspects, traditions, and history.

6. *Technical Officer (Planning):* Testing basic knowledge of civil engineering, building construction technology, and knowledge of instrument and relevant technical methods.

7. *Technical Officer (Electrical):* Testing basic knowledge of civil engineering, building construction technology, and knowledge of instrument and relevant technical methods.

8. *Audio visual unit Officer:* operating audio-visual instruments, recording in the studio, basic knowledge of computer-based sound processing for field recording, and testing the knowledge of instruments and relevant technical methods.

No marks are awarded at the general interview for posts in the MN-3-2025 service category of the National Museum Department. Educational and physical qualifications are verified.

** Important Note:

Participation in the general interview is not considered a fulfillment of eligibility for appointment.

8.0 Method of Application:

- 8.1 The application form must be prepared by the candidate themselves on 21cm x 29cm (A4) size paper, using both sides, according to the model application form given at the end of this notice.

8.2 Application forms that do not conform to the specified model format, are incomplete, or are not filled out correctly will be rejected without any notification.

8.3 Receipt of applications will not be acknowledged. No complaints regarding applications lost in the post will be considered.

8.4 Being called for the interview is not considered an acknowledgment that the applicant is qualified for this post.

8.5 The top left-hand corner of the envelope containing the application must clearly state the following, according to the post you are applying for: "Recruitment to the post of in the Supervisory Management Assistant (Departmental) Service Category of the National Museum Department - 2025".

8.6 The signature on the application form must be certified by a Principal of a Government School, a Justice of the Peace, a Commissioner for Oaths, a licensed Notary Public, a Commissioned Officer of the Tri-Forces, a Gazetted Officer of the Police Service, or an officer holding a permanent position in the Public Service at the Tertiary or Senior level according to the ranking of public administration circular No. 06/2006.

8.7 The final decision regarding the filling or not filling of these vacancies, filling only a portion of the vacancies, and all other related matters rests with the Director General of National Museums.

9.0 Submission of Applications:

Completed applications must be sent by registered post to reach the following address on or before **19.12.2025**.

The Director General,
National Museum Department,
No. 53,
Sir Marcus Fernando Mawatha,
Colombo 07.

10.0 Appearance for the Interview:

Calling letters will be issued to be received at least one week prior to the date of the general interview, to a number of candidates equal to the expected number

of recruits, based on the order of merit of the total marks of the applicants who have passed the written examination. No candidate will be permitted to appear for the interview without producing the calling letter.

11.0 Identity of the Candidate:

Candidates must prove their identity to the satisfaction of the Interview Panel when appearing for the general interview. The following documents are accepted for this purpose:-

- I. National Identity Card issued by the Department for the Registration of Persons;
- II. Valid Passport;
- III. Valid Driver's License.

12.0 Penalties for Providing False Information:

If it is revealed that any candidate is not qualified to appear for this eligibility assessment interview, his/her candidacy may be cancelled at any time, before, during, or after the interview is held.

If it is revealed that a candidate has knowingly presented any false information, or has willfully suppressed any material fact, he/she is liable to be dismissed from service.

13.0 This post shall apply for the Procedural Rules of The Public Service Commission, circulars issued from time to time pertaining to the public service, and the conditions stipulated in the Recruitment Procedure for the associated service category of the Department of National Museums and its amendments.

14.0 In the event of any inconsistency or discrepancy between the language texts of this notice published in Sinhala, Tamil, and English, the Sinhala version shall prevail.

15.0 Matters not specified in these regulations will be determined by the Public Services Commission.

SANUJA KASTURIARACHCHI,
Director General.

National Museum Department,
25th November, 2025.

Application Form

**Recruitment for the post of
..... in the Supervisory Management Assistant
(Technical) Service Category of the Department of
National Museums – 2025**

(For Official Use Only)

Medium of Examination:

Sinhala - 1
Tamil - 2
English - 3

(Insert the relevant number in the box)

1.0 Personal Details

1.1 Name with Initials: (initials at the end, in English Capital Letters) e.g., PERERA A.B.C.

.....
.....
.....
.....
.....
.....

1.2 Full Name: (In English Capital Letters)

.....
.....
.....
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.....
.....

1.3 Full Name: (In Sinhala / Tamil)

.....
.....
.....
.....
.....
.....

1.4 National Identity Card No:

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1.5 Date of Birth:

Day : Month : Year :

1.6 Age as of the Closing Date for Applications:

Days: Months: Years:

1.7 Gender: (Male - M, Female - F)

1.8 Marital Status: Married: Unmarried:

2.0 Permanent Address

2.1 In English Capital Letters:

.....
.....
.....

2.2 In Sinhala / Tamil :

.....
.....
.....
.....

2.3 Postal address:

.....
.....
.....
.....

3.0 Details of Permanent Residence

3.1 Provincial Council:

.....
.....

3.2 District:

.....
.....

4.0 Telephone Numbers

Landline

Mobile

5.0 Educational Qualifications

1. General Certificate of Education (Ordinary Level)

Year:

Examination Index No:

Subject Passed	Credit Obtained

02. General Certificate of Education (Advanced Level)

Year:

Examination Index No:

Subject Passed	Credit Obtained

(Certified photocopies of relevant certificates must be sent with the application to prove the qualification.)

6.0 Professional Qualifications:

Course of Study	Institution	Professional Qualification Awarded	Date of Completion

7.0 Have you ever been convicted by a court on any of the charges?

(Put a √ mark)

Yes

No

7.1 If "Yes", provide details:

.....

8.0 Applicant's Declaration :

- (a) I declare that the information provided by me in this application is true and correct to the best of my knowledge.
- (b) I am aware that if any declaration made by me is proved to be false, I will be disqualified for employment and, if already appointed, will be liable to be dismissed from service.
- (c) I further declare that I shall abide by the rules and regulations laid down by the Director General of National Museums in connection with the conduct of the Eligibility Assessment Interview.
- (d) I will not seek to alter any of the information provided herein at a later date.

.....,

Signature of Applicant.

Date:

9.0 Certification of Applicant's Signature

I certify that I know the candidate who submit this application named
 personally / by sight and that he/she signed in my presence under section 8.0 above on the ...
 Day of

.....,

Signature of Certifying Officer.

Date:

Name of Certifying Officer:

Designation:

Address:

(To be authenticated with Official Seal)

PARLIAMENT OF SRI LANKA

POST OF COOK

APPLICATIONS are invited from citizens of Sri Lanka who are physically sound and of excellent moral character for the following post on the Staff of the Secretary General of Parliament.

Applications prepared in accordance with the specimen given below should only be sent under registered cover along with the copies of certificates of educational/professional and experience, to reach the **“Secretary-General of Parliament, Parliament of Sri Lanka, Sri Jayewardenepura Kotte”** on or before **26th December 2025**. The post applied for should be indicated on the top left-hand corner of the envelope. (This information is available on the website: www.parliament.lk)

Post of Cook (Total no. of vacancies 04)

1. Salary Scale –

According to the Schedule I of the Management Services Circular 04/2025 dated 25.03.2025, the monthly salary scale for this post is Rs. 51,020 – 11x590 / 10x680 – 64,310 (On this salary scale, the minimum initial monthly remuneration together with all the allowances will be approximately Rs. 89,000/-)

2. Age Limit –

Should not be less than 18 years and not more than 40 years of age, as at the closing date of the application.

3. Educational Qualifications –

Should have passed G. C. E. (O/L) examination in six subjects, including Credit Pass for Sinhala/ Tamil language and Passes for English and Mathematics in not more than two sittings.

4. Professional Qualifications –

Should have a certificate in Basic level Cookery issued by Sri Lanka Institute of Tourism and Hotel Management (SLITHM)/ Vocational Training Authority (VTA) or any other institution recognized by the Government.

5. Experience –

Not less than five years of working experience as a Cook in a star class hotel/ government recognized institution after completing the educational and professional qualifications mentioned in (3) and (4) above.

6. Method of Recruitment –

Through a trade test and an interview. (50% of the vacancies will be filled by the external candidates and the other 50% of the vacancies will be filled by internal candidates).

7. Procedure to be followed –

A panel for the interview and the trade test will be appointed by the Secretary General of Parliament to assess and examine the qualifications of the candidates.

(a) Trade test

Candidates who meet the required qualifications will be called for a trade test and those who qualified at the trade test will subsequently be called for the interview. The maximum mark that would be scored at the trade test is hundred (100).

(b) Interview

The marks will be given at the interview considering the following criteria. The maximum mark that would be scored at the interview is hundred (100).

Serial No.	Scope
1	Additional Educational and Professional qualifications
2	Subject knowledge
3	Professional experience
4	Personality and performance at the interview

8. Terms and Conditions of Service

(i.) This post is permanent and pensionable. Pension entitlement pertaining to the post will be determined according to policy decisions taken by the Government in future. Appointment will be made initially subject to a three-year (03) probation period. If a person who has been confirmed in a permanent post in the Public/ Provincial Public service is selected, he / she will be appointed subject to an acting period of one year.

(ii.) The number of appointments to be made and the effective date of the appointments will be determined by the Secretary-General of Parliament. The Secretary-General of Parliament also retains the authority to decide not to fill any or all of the vacancies.

(iii.) Selected candidates will be subjected to the Financial and Departmental Regulations applicable to the staff of the Secretary General of Parliament.

- (iv.) Selected candidates should contribute to the Widows' and Orphans'/Widowers' and Orphans' Pension Fund from his/her salary with a percentage specified by the Government.
- (v.) Selected candidates will be subject to a medical examination.
- (vi.) Security Clearance Reports with respect to the selected candidates will be obtained prior to his / her appointment.

9. Applicants should attach the copies (NOT ORIGINALS) of the following certificates to their applications. Originals of the certificates should be produced when called upon to do so.

- (a) Birth Certificate
- (b) Certificates of Educational Qualifications
- (c) Certificates of Professional Qualifications
- (d) Certificates of Experience.

10. Applicants serving in the Public/ Provincial Public Service should send their applications through relevant Heads of Departments / Institutions.

11. Canvassing in any form will be considered as a disqualification.

12. Any information in the application found to be incorrect disclosed before selection will render the applicant liable for disqualification, and to dismissal, if discovered after appointment.

13. Applications received after the closing date or sent without copies of the above-mentioned certificates or not sent through Heads of Departments/Institutions (only for the candidates who are serving in Public/ Provincial Public Service) or applications not prepared in accordance with the specimen will be rejected. Applications submitted through the Heads of Departments/Institutions received after the closing date will also be rejected.

KUSHANI ROHANADEERA,
Secretary General of Parliament.

Parliament of Sri Lanka,
Sri Jayewardenepura Kotte,
27th November 2025.

PARLIAMENT OF SRI LANKA

Specimen Application Form

POST OF COOK

03. (a) Private Address:

.....

Telephone No.:

(b) Official Address:

.....

Please indicate the address to which the calling letter should be posted.

Private Office

04. (a) Date of birth:

(A copy of the birth certificate should be attached)

(b) Age as at closing date for applications: Years: Months: Days: ...

05. Civil Status: (Married/Unmarried)

06. Gender: (Male/Female)

07. State whether a citizen of Sri Lanka: (Yes/No)

08. Educational and Higher Educational Qualifications: (Copies of the certificates should be attached)

G.C.E. (A/L) :

<i>Subjects</i>	<i>Pass</i>	<i>Year</i>

G.C.E. (O/L) :

09. Professional Qualifications (Copies of the certificates should be attached):

Course	Institution	Time period	Effective date

10. Experience (Copies of the Certificates should be attached)

Institution	Designation	Service Period

11. Other Qualifications (Copies of the certificates should be attached)

.....
.....
.....

12. Details of Present Employment: (copies of the relevant documents should be attached)

- (a) Name and Address of the Institution:
- (b) Date of First Appointment:
- (c) Present Post:
- (d) Monthly basic salary:
- (e) Allowances:
- (f) Gross Salary:

13. Have you been convicted for a criminal offence by a Court of Law? (Yes / No)
If yes, give details:

.....

14. Have you served under the Government before? (Yes / No)
If yes, give details:

I do hereby certify that all the particulars furnished by me in this application are true and correct. I am also aware that, I am liable to be disqualified for this post if any particulars contained herein are found to be false or incorrect before selection, or to be dismissed without any compensation if such detection is made after appointment.

Date: ,
Signature of the Applicant.